

**EPISCOPAL DIOCESE OF PENNSYLVANIA
MEETING of the STANDING COMMITTEE**

Tuesday, Dec. 12, 2017, 5:00 PM
At Diocesan Office

President McCausland called the meeting to order at 5:00 PM.

The clergy present were Liz Colton, Jo Ann Jones, Sean Mullen, Hillary Raining (via conference call) and Michael Rau. The laypersons present were Colin Johnstone, Norman McCausland, Eric Rabe, Pat Smith and George Vosburgh. Also present were Chancellor Mary Kohart and Bishop Daniel Gutierrez.

Excused: None

The Agenda was approved unanimously.

The Opening Prayer was offered by Mullen.

The Minutes of the October 24, 2017 meeting were approved as amended. The Notes of the October 24th meeting were accepted.

Approval and Consents

1. Officers for the coming year were elected, each by unanimous vote:
 - Norman McCausland, President
 - Hillary Raining, Vice President
 - Eric Rabe, Secretary
2. Approved the Bishop's nomination of Mary Kohart, Esq., to serve as Chancellor for the next year.
3. Approved Louis K. Steffenhagen for Diaconal Candidacy (Jones, Rau)
4. Approved Matthew D. Simpson (Vosburgh, Smith) Diaconal Candidacy.
5. Upon the recommendation of the Property and the Finance committees, approved the request of St. John's Essington to execute a lease for the parish rectory to an outside party subject to review and approval of the lease by the Chancellor. (Smith, Jones)
6. Authorized the executive committee to review expenses related to the sale of the rectory of Redeemer, Springfield, to determine expenses to prepare the property for sale. The parish has requested that these expenses be reimbursed from the proceeds of the sale. (Colton, Vosburgh)
7. Approved a letter to Bishop Clifton Daniel expressing the heartfelt sympathy of the Standing Committee to him upon the occasion of his wife's passing.

The closing prayer was offered by McCausland.

The meeting was adjourned at 6:45 pm by McCausland.